**PHS PTO Meeting Minutes**

Monday, February 6, 2023

7:00 PM – PHS Media Center

1. **Welcome and Introductions:** Christine Koobatian, Jen Nikolich, Colleen Brower, Dr. Paul Jones, Michelle Goncalo, Trista DiDonato, Julie Cappuzzo, Michelle Hankamp, Amy Raefski, Christine Fenn, Deb Broadwater, Rachel Drago (12 present).
2. **President’s Report: Christine Koobatian ([ckbtn@charter.net](mailto:ckbtn@charter.net))**
   * + See note below regarding the monument sign.
     + BOE improvement bond and the capital improvement plan: With a couple of Region 15 bonds coming to an end, the region is considering new bonds to address some of the needed repairs. The ones that are specific to PHS include replacing the away bleachers, pool repairs, tennis courts repairs, culinary arts center upgrades, fire panel replacement, storage for equipment, parking lot paving, auditorium updates and HVAC replacement. Detailed information can be found in the 5 year capitol plan on the Region 15 Board of Education website. If any of these are important to you, please contact the Board of Education members via email and express your thoughts. Their address is [Region15BOE@Region15.org](mailto:Region15BOE@Region15.org).
     + PTO meetings for the rest of the year will be the first Monday of every month at 7PM in the PHS Media Center, with the exception of April and June, which will begin at 6:30 and held in the AP Room because of the Board of Education meetings. See the end of the minutes for specific dates.
3. **Vice President’s Report: Trista DiDonato ([trista\_didonato@yahoo.com](mailto:trista_didonato@yahoo.com))**
   1. N/A
4. **Treasurer’s Report: Jen Nikolich ([jjnikolich@aol.com](mailto:jjnikolich@aol.com)) / John Baldelli ([jb@baldellicpa.com](mailto:jb@baldellicpa.com))**
   1. See financials.
   2. Direct Donation total = $11, 571
   3. Amazon Smile donation = $24.52
   4. 2 expenses for teacher grants and for holiday gifts
   5. Current balance = $16,778.00
5. **Recording Secretary’s Report: Colleen Brower ([col52668@aol.com](mailto:col52668@aol.com))**
   1. N/A
6. **Teacher’s Report: Jodie Maciolek**
   1. N/A
7. **Principal’s Report: Dr. Paul Jones ([pjones@region15.org](mailto:pjones@region15.org))**
   1. The 2023 – 2024 PHS Program of Studies has been updated. It was emailed to all families as well as can be downloaded from the PHS website.
      1. Review the course options with your students carefully in order to work collaboratively on ensuring that they are set up for success next school year.
      2. It is important that students make well thought out choices and plan a balanced, appropriately challenging course load based on their academic interests, outside activities and commitments as well as their post-high school plans and emotional well being.
      3. Review the Course Options sheet located at the back of the Program of Studies as you make your selections.
      4. If you have any questions about recommendations, please contact the teacher of the appropriate course.
      5. If you have any questions regarding the course selection process, please contact your school counselor.
      6. Students will be given time in their advisory on the dates below to review the Program of Studies with their School Counselors. They are also encouraged to talk with their teachers regarding their courses for the following year.
         1. Tue. Jan. 31st - Junior Review of Program of Studies with Counselors in Advisory
         2. Tue. Feb. 7th - Sophomore Review of Program of Studies with Counselors in Advisory
         3. Tue. Feb. 14th - Freshmen Review of Program of Studies with Counselors in Advisory
   2. Course registration:
      1. 8th grade student registration: on-site at the middle schools
      2. Fri. Feb. 17th:the portal will be open for students to select courses through PowerSchool. Further instructions will be provided by School Counselors.
      3. Thursday Mar. 2nd: the portal will be closed to students for requests.
      4. Beginning on Fri. Mar. 3rd: School Counselors will hold brief individual meetings will all students to review their selections. This will be the last opportunity for students to make changes to their requests. Please note that these meetings will be scheduled by counselors and the students do not need to make an appointment.
      5. Any course override forms must be turned in to the School Counseling office by the end of the school day on Wed. Mar. 15th.  After Mar. 15th, if a student wishes to add a course after this date they must see their counselors and they will be placed on a waitlist.
   3. 8th graders being brought to PHS to watch the musical and link crew will facilitate welcoming activities.
   4. End of the year events: setting the schedule; will come out in March. Snow days are limited because there’s been no snow 😊
   5. Graduation date: trying to set a yearly schedule that families can plan for as well as to support the GradNite committee so they schedule GradNite accordingly.
   6. Advisory: Will cover this next meeting.
8. **Committee Reports:** 
   1. Hospitality: Julie Cappuzzo ([juliecappuzzo@yahoo.com](mailto:juliecappuzzo@yahoo.com))/Shana Hampton ([shannakhampton@gmail.com](mailto:shannakhampton@gmail.com))
      1. Valentines Day: Hospitality will use gift cards to purchase sweets for our staff.
      2. St. Patrick’s Day and Teacher Appreciation week: Sign up Genius forthcoming.
9. **New Business:**
   1. Monument sign (LED sign at the entrance of PHS): Maureen Nee took the lead to collect information. Providing this sign fits in with our mission to improve school spirit and communication.
   2. It will cost in the $25,000 range. The PTO will need to fund raise for this. Brendan Merritt took the lead on the possible fundraising options.
   3. Christine Koobatian provided information for Southbury’s Planning and Zoning committee. They said the the size does not meet regulations to be placed by the school entrance. We will consider a smaller sign or possibly change the location further from the street. Christine to follow up with Planning and Zoning.
   4. Legacy brick idea: John Baldelli took the lead. We’ll be charged about $20 per brick and then we can sell them for whatever amount we want to make money. They come in a variety of sizes, each costing a different amount.

Adjourned at 7:00 pm

Respectfully submitted by Colleen Brower

**Dates to Remember:**

2/13: BOE Meeting 7:30PM PHS Media Center

2/17: No School, Winter Break

2/20-21: No School, Winter Break

2/27: BOE Meeting 7:30PM PHS Media Center

3/6: PHS PTO meeting 7:00 PM PHS Media Center

3/8: BOE Budget Workshop 6:30 PM PHS Media Center

3/10: Early Dismissal, Professional Development

3/13: BOE Meeting 7:30 PM PHS Media Center

3/22: BOE Budget Workshop 6:30 PM PHS Media Center

3/29: BOE Budget Public Hearing 7:30 PM PHS Media Center

4/3: PHS PTO Meeting **6:30** PM PHS AP Room (Note time)

4/3: BOE Meeting 7:30 PM PHS Media Center

4/7-16: No School, Spring Break

4/24: BOE Meeting 7:30 PM PHS Media Center

5/1: PHS PTO Meeting 7:00 PM PHS Media Center

5/2: BOE District Meeting, 6PM PHS Media Center

**5/3: School Budget Referendum, Polls open 6AM-8PM**

5/8: BOE Meeting 7:30 PM PHS Media Center

5/15: Early Dismissal, Professional Development

5/22: BOE Meeting 7:30 PM PHS Media Center

5/29: No School, Memorial Day

6/5: No School, Professional Development

6/12: PHS PTO Meeting, **6:30** PM PHS AP Room (Note time)

6/12: BOE Meeting 7:30 PM PHS Media Center

**Next meeting is Monday, March 6 at 7pm**